Subject: Public Records Request — Automated License Plate Reader (ALPR / Flock) Records
Date: Tuesday, June 30, 2026 at 8:39:11 AM Eastern Daylight Time
From: Mark Williams
To: [redacted]
CC: [redacted]
Attachments: image001.jpg, image002.jpg

Pursuant to the North Carolina Public Records Act, N.C. Gen. Stat. Chapter 132, I request to inspect and obtain copies of the following records held by the Town and its Police Department. Where a record exists in electronic form, I ask that it be produced electronically (PDF, or native CSV/Excel for any data exports).

If the Town and its Police Department do not operate, subscribe to, or have access to any automated license plate reader (ALPR) system — whether from Flock Safety or any other vendor — a brief written statement to that effect will fully satisfy items 4 through 9, and I would appreciate that confirmation.

1. Any current or past contract, subscription, order form, quote, or service agreement between the Town (or its Police Department) and Flock Safety, or any other ALPR or surveillance-camera vendor, in effect at any time since January 1, 2022.
2. Any policy, standard operating procedure, directive, or training material governing the use of ALPR systems, including rules on who may search the data, for what purposes, and how long data is retained.
3. Any data-sharing agreement, memorandum of understanding, or similar arrangement governing the sharing of ALPR data with other agencies — local, state, federal, or out-of-state.
4. The **Organization Audit** (or equivalent search-audit export) reflecting every ALPR search run by your agency's own personnel for the period **March 1, 2026 through May 31, 2026**.
5. The **Network Audit** (or equivalent) reflecting every ALPR search run by any outside agency against your agency's cameras or data for the period **March 1, 2026 through May 31, 2026**.
6. The **Event Log** (or equivalent) reflecting system events — logins, data exports, and configuration changes — for the period **March 1, 2026 through May 31, 2026**.
7. The current network/data-sharing configuration for any ALPR system, including the organization sharing settings showing participation in any State, Nationwide, or Community network, and any custom sharing arrangements.
8. Records sufficient to show the number of ALPR cameras or devices operated by or for the Town, and their general locations.
9. Invoices, purchase orders, or payment records reflecting amounts paid for ALPR services since January 1, 2022.

I am willing to pay reasonable duplication costs. If you anticipate any fee, including any special service charge under N.C. Gen. Stat. § 132-6.2(b), please notify me with an estimate before incurring it. If you contend any portion of these records is exempt, please produce all non-exempt portions and cite the specific statutory basis for any withholding or redaction.

Please acknowledge receipt of this request and provide an estimated timeframe for production. Thank you for your assistance.

Sincerely,

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